

# Point of Dispensing Equipment Discussion

## Suggested Supplies and Equipments List

POD Site:

Location/ Type	Supplies and Equipments	Est. Number Needed		Available on site		Number or Location Available	
		WT	DT	Yes	No		
<b>General POD Supplies</b>	Tents (pop-up)						
	Refrigerator w/freezer						
	Photocopier(s)						
	Paper – pads lined						
	Pens, pencils, highlighters						
	Clipboards						
	Trash cans and bags						
	Paper clips						
	Dollies and/or push carts						
	Box knife w/razor blades						
<b>Check-in Station (s)</b>	Tables						
	Chairs						
<b>Screening Station</b>	Tables						
	Chairs						
<b>Dispensing Station (s)</b>	Tables						HCA
	Chairs						
	First aid kit						
	Hand sanitizer				x		
	Gloves (S-XL) (Vaccination Only)				x		
	Syringes & Needles (Vaccination Only)				x		
	Sharps containers (Vaccination Only)				x		
	Band-Aids (Vaccination Only)				x		
	Cotton swabs (Vaccination Only)				x		
	Alcohol wipes (Vaccination Only)				x		
<b>Exit</b>	Box for forms collection						
	Tables						
	Chairs						
<b>POD Specific – provided by HCA</b>	ICS Vests		1 set			HCA	
	POD Signage		1 set			HCA	
	Field Operation Guide (FOG)		As needed			HCA	
	Medication/Vaccines		As required			HCA	
	Agent information sheets		As required				
	Drug information sheets		As required				
	Patient history forms		As required				
	Time Stamps (Exercise Only)		As needed			HCA	
<b>Crowd/Traffic Control</b>	Cones/Poles & chains						
	Site specific signage						
	Barricades						
	K-rails						
	Radios (i.e. 800 MHz, 2-way, etc.)						
<b>Additional Site Supplies – as needed</b>	Easels & pads						
	White Boards w/markers						
	Tape: Scotch, Duct, Caution, Packing						
	Manila Folders						
	Stapler & staples						
	Scissors						
	Ladder						
	Post-it notes						
	Rubber bands						
	Paper towels						
	Flashlight w/batteries						

**PROVIDED BY HCA DURING EVENT**